

## INFORMATION AND RULES

### Eligibility and entry fees:

The Friends of the Swiss Garden Art Competition is open to any amateur artist (ie those who do not earn a substantial part of their living by selling their art). Entrants do not need to be members of the Friends group. Members of the committee of the Friends of the Swiss Garden and staff of the Shuttleworth Trust are permitted to enter, as artworks will be anonymised for judging. Adult entrants will be charged £5 per artwork entered. Children will not be charged.

### Competition categories:

Works of art should be inspired by nature and gardens. This may be interpreted in as literal or general sense as you like. Entries are invited in the following four categories, and entrants can submit more than one artwork in different competition categories, or within the same category.

- Under 16's artwork – this may be in any medium
- Adult painting or drawing
- Adult photograph
- Adult sculpture or mixed media

### How to enter:

Please submit a completed entry form prior to delivering your artwork (email to [friendsoftheswissgarden@outlook.com](mailto:friendsoftheswissgarden@outlook.com)). NB, Exhibition space is limited and the committee of the Friends of the Swiss Garden reserves the right to close entries to the competition when we are at full capacity. Entry forms will be accepted on a first-come, first-served basis and entrants are therefore encouraged to submit their forms as soon as possible before the closing date of 10th September.

Artworks should be delivered to Ormonde Cottage, Hill Lane SG18 9EP (staff car park entrance), between 10am and 4pm from Monday 6th to Friday 10th September. We regret that we cannot accept photographs submitted digitally. Each artwork should be accompanied by a copy of your completed entry form, which should be stuck to the exterior wrapping of the artwork.

Each adult entry must be accompanied by a £5 entry fee. Child entries are free. Cash or cheques (payable to the Friends of the Swiss Garden) should be placed in an envelope and stapled to your entry form. If you are paying for multiple entries, please make it clear which entries your cheque relates to. Alternatively you may pay by bank transfer to Friends of the Swiss Garden, Sort code: 20-41-12, Account number: 43917924, with your name as the reference.

After the event artworks can be collected from the Garden Room between 10am and 1pm on Saturday 25th September, or after the Private View on Friday 24th September (see below).

### Timing:

The exhibition will be open in the Garden Room at the Swiss Garden, SG18 9DX, between 10.30am and 4.30pm from Monday 13th to Friday 24th September inclusive. A private view and awards ceremony will be held on Friday 24th September at 6pm, when competition winners will be announced. All Friends of the Garden as well as Entrants and their family members are welcome to the private view. The original works must be left with the organisers throughout the exhibition and may not be removed early.

### Labelling, framing and wrapping:

All artworks must be individually labelled with the artist's name, the title of the work, media, and the artist's phone number. Works on paper or canvas and photographs must be framed and securely strung. Stick-on hooks are not acceptable. Children's artwork can be accepted unframed, providing it is a drawing or painting A4 in size and suitable for framing. For delivery, please make sure that all artworks are wrapped in bubble-wrap and are clearly labelled on the outside with the artist's name and mobile phone number. Please remember to stick a copy of your entry form and your entry fees, to the wrapping of your artwork.

### Large, heavy or fragile items:

If your work of art measures more than 60cm in any one dimension, is fragile or weighs more than 5kg, please contact organisers prior to filling out an entry form to check that we can accommodate you. Please email [friendsoftheswissgarden@outlook.com](mailto:friendsoftheswissgarden@outlook.com)

### Judging and prizes:

Judging will be undertaken by Linda Fuller, Artist and Teacher at Robert Bloomfield. No correspondence will be entered into on the judging of the competition, which will necessarily involve the judge's subjective opinion. A first and second prize will be awarded in each category listed above, and a 'People's Choice' certificate will also be presented, based on voting by members of the public during the course of the exhibition. First prize in each category will be a £20 Book Token, and second prize in each category will be a £10 Book Token. If winners are not present at the Private View when the results of judging are announced, they will be contacted by email at the address on their entry form. If winners cannot be contacted or do not claim their prize within 14 days of notification, we reserve the right to withdraw the prize and pick a replacement winner.

### Reproducing the winning entries:

Prize winners in each category will allow the Friends of the Swiss Garden to publish a photograph of their winning artwork in the Friends' Clippings newsletter. Copyright for each artwork remains with its creator.

### Sales of artwork:

Artists are permitted to sell their works of art via the exhibition. We will include their email address on exhibition literature to enable interested parties to contact artists directly. A small percentage donation on any sale to the Friends of the Swiss Garden would be appreciated. Even if sold, pictures may not be removed from the exhibition before it closes on Friday 24th September.

### Damage or theft:

Artworks are entered into the competition on the understanding that they remain the responsibility of their owner/maker. Every care will be taken by the committee of the Friends of the Swiss Garden to ensure the safety of works of art, which will be kept in the Garden Room at the Swiss Garden for the duration of the event. It will not be possible to steward the event at all times, but representatives of the Friends will be in the Garden Room at times when visitor volumes are expected to be high. Artworks will be hung and displayed with care and signs will instruct visitors not to touch any of the artworks. If you are concerned, you should organise your own insurance for your work of art.